

## Grade 6 Farewell Celebration Guidelines

### **Rationale:**

- To celebrate the achievements, development and transition of the Grade 6 students
- To ensure consistency in the celebration each year.

### **Aims: (of the celebration)**

- To bring together the Grade 6 school community (Grade 6 students and their families) in order to celebrate, acknowledge and reaffirm the students achievements
- To celebrate the occasion as a student transition/farewell, rather than a formal graduation.

### **Implementation:**

1. An implementation committee is formed, and will comprise of Grade 6 parents and Grade 6 teachers with final approval by the Principal.
2. Responsibilities of the committee may include but are not limited to:
  - Decoration and setting up of the hall
  - Restoration for next day use & removal of decorations within the week
  - Sourcing of materials
  - Organising of finger food for students if required
  - Liaison with Grade 6 teachers as needed
3. The ceremony will include:
  - Individual speeches from all Grade 6 students
  - Speeches from Grade 6 Co-ordinator and Principal
  - The farewell celebration will be an evening event limited to Grade 6 families. (Grade 6 students, teachers and their invited guests)
4. The event will have two components
  - An informal component, providing the opportunity for students to socialise independently, exclusive to Grade 6 students and invited staff. Finger food may be provided at this time.
  - A formal component where parents and invited guests will also be present. This is a time for speeches and reflections.
  - Refreshments may be provided, at the conclusion of the formal presentations.
5. Before and after parties will be at parental discretion, and should be arranged at private venues. Where separate parent celebrations are desired, they should also be arranged at private venues.
6. Birralee Celebration Gift :-  
Suitable items, but not limited to, may include:
  - Pen with school logo
  - Book, photo, DVD of school or student reflections.
7. There may be an additional charge to supplement school funding and school fundraising.
8. Dress Code: Smart Casual (No shorts and no swimwear) "DRESS TO IMPRESS"